

**Effective:** August 1, 1997**Supersedes:** April 1, 1995

96.00 Utility Accommodation  
96.90 Appendices  
96.97 Environmental Conditions  
Discovery Checklist

By: Director, Bureau of Highway Operations

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As soon as environmental conditions are discovered in the Department's right-of-way,  
**STOP WORK IMMEDIATELY**  
and be prepared to report the following information to the contacts listed in 96.08(E):

**SITE LOCATION:**

☐ Highway \_\_\_\_\_ If divided, please indicate direction NB SB EB WB  
☐ County \_\_\_\_\_ City Town Village of \_\_\_\_\_  
Distance from nearest public roadway intersection or mile marker \_\_\_\_\_  
Other landmarks? \_\_\_\_\_  
\_\_\_\_\_

**ENVIRONMENTAL CONDITION:****1. Archaeological/Historical**What was found (burials, building foundation, arrowheads)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_☐ Is the location of the find marked? Yes No If yes, how is it marked? \_\_\_\_\_  
\_\_\_\_\_

Approximate area (dimensions) of the find? \_\_\_\_\_

**2. Contaminated Sites, USTs, LUSTs**

What was found? \_\_\_\_\_

Appearance of soils or liquid? \_\_\_\_\_

Odor of soils or liquid? \_\_\_\_\_

Approximate size of tank or area of contamination uncovered? \_\_\_\_\_

☐ Is there an obvious liquid or product in the tank? Yes No☐ Is there an obvious smell? Yes No If yes, can you describe it (varnish, kerosene, gasoline, diesel, other, unknown)? \_\_\_\_\_

Soil type(s) encountered (sand, gravel, clay, till)? \_\_\_\_\_

Depth to groundwater (if known)? \_\_\_\_\_

Any previous land use knowledge (local history, memory of site as a business)? \_\_\_\_\_  
\_\_\_\_\_☐ Is the location of the find marked? Yes No If yes, how is it marked? \_\_\_\_\_

**CONTACTS:**

☐ If arrowheads or buildings were discovered, has the State Historic Preservation Officer been notified? Yes No By whom? \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

If a burial was encountered, has the Burial Sites Preservation Office been notified?

☐ Yes No By whom? \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ If a contaminated site, UST or LUST was discovered, has DNR been notified? Yes No  
By whom? \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ Has WisDOT been contacted? Yes No By whom? \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Has the Bureau of Environment been notified (this is not a utility responsibility)?

☐ Yes No By whom? \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Other contacts: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**STATUS OF PROJECT:**

☐ Has work stopped in the area? Yes No **If NO, STOP WORK IMMEDIATELY!**

☐ Has the area been secured (fenced, staked or marked, roped off, or delineated by traffic control devices)? Yes No

☐ Can project work continue in another area? Yes No If yes, for how long? \_\_\_\_\_

☐ Can the affected area be avoided (utility facility placed in another location)? Yes No

Has any completed utility work been clearly marked (staked, paint marked, or flagged)?

☐ Yes No

☐ Is any of the completed utility facility active, energized, etc.? Yes No

☐ Is this utility being relocated to facilitate a highway project? Yes No

**RESUMING WORK:**

☐ Did WisDOT indicate a timeframe in which someone would respond? Yes No

What is that timeframe? \_\_\_\_\_

Who will authorize resuming work? \_\_\_\_\_

When can the work be resumed? \_\_\_\_\_

Date authorization received? \_\_\_\_\_